

**MINUTES**  
**LASSEN MUNICIPAL UTILITY DISTRICT**  
**SPECIAL BOARD MEETING**  
**February 25, 2005**  
**3:00 P.M.**

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**ITEM NO. 1:        CALL TO ORDER, FLAG SALUTE AND ROLL CALL:**

The Special Board meeting of the Lassen Municipal Utility District was called to order at 3:00 PM by President Cardenas. Ms. Cardenas led the flag salute.

Board Members Present: Nancy Cardenas (President) Wayne Langston (Vice-President), George Sargent (Secretary), Fred Nagel (Treasurer) and Darrell Wood (Director).

Also Present:        General Manager Les Leiber, District Counsel Frank Cady, Associate Jaimee Richey, Director of Operations and Engineering Chuck Lusky, Customer Relations Manager Keri Richards, Communications/Public Benefit Specialist Theresa Boucher, Controller Bill Stewart and Board Secretary, Jerri Kresge.

**ITEM NO. 2:        APPROVAL OF AGENDA:**

District Counsel Cady requested that Closed Session Items 6A (1) & (3) be removed. The agenda was approved as amended with no objections from the Board. Floor opened for public comment. No comment.

**ITEM NO. 3:        INVITATION FOR PUBLIC COMMENT:**

*[Ms. Cardenas opens the floor for public comment after pointing out the Rules for Public Comment.]*

- Ms. Spencer gave the Board a handout and read the contents.

**ITEM NO. 4:        INFORMATION ITEMS:**

**A.     Board and Staff Response (if any) to Public Comment.**

- None.

**B. BOARD/STAFF ITEMS:**

**1. Un-agendized Board Members Reports:**

- None.

**ITEM NO. 5: ACTION ITEMS:**

**A. CONSENT AGENDA:**

1. None.

**B. Presentation by Mycoff & Associates.**

**(a) General Manager Search – Reported by Carl Mycoff.**

Mr. Mycoff thanked the Board for the opportunity to serve the District in the search for a General Manager.

Following is the Board's vision for a General Manager:

- Must possess leadership qualities in utility management, especially in the electricity field;
- Strong financial background in accounting and budgeting;
- Power purchase experience;
- California deregulation knowledge;
- Distribution system management;
- Expertise in labor relations negotiating;
- Customer service – marketing experience;
- Good communication skills with Board and Public;
- Understand the makeup of LMUD (small usage; how to best serve the customers; rate knowledge components – reliability very important);
- Knowledge of transmission issues;
- Ability to communicate with constituents on a local, regional and national level.
- Work with employees;
- Understanding of California Municipal Code;
- Excellent management style; teamwork with department heads; good repoire; innovative; different ideas to make district grow in the right direction;
- Maintain partnerships with other power entities, i.e., NCPA, CMUA, etc.;
- Ability to carryout Board instructions;
- Work with Engineer to understand improvements needed for infrastructure;

- Comfortable with rural living environment;
- Attend trade shows on a regular basis;
- Knowledge of Bond Covenants;
- Maintain Open Door Policy.

Board discussion ensued. Mr. Mycoff responded to the Board of Directors' questions. He stated the search for a General Manager starts with a background check. The field is narrowed down to 12 or 15 prospective applicants (first cut). The second round involves in-depth interviews with 6 to 10 applicants conducted at LMUD. The final field will consist of 3 or 4 prospects. Mr. Mycoff suggested these applicants be interviewed in executive session. He strongly advised that other professionals from power entities be involved in the last round of interviews.

A recess was called by President Cardenas at 4:33 PM.

The meeting reconvened at 4:45 PM

**ITEM NO. 6:        CLOSED SESSION**

**A. Conference with Legal Counsel:**

The Board went into closed session at 4:45 PM.

- (1) Significant exposure to litigation pursuant to Government Code §54956.9(b): (1 case). *(Removed)*
- (2) Existing litigation Government Code §54956.9(a): Enron Bankruptcy, Case No 01-16034.
- (3) Public Employee Appointment: Title –General Manager (Pursuant to Government Code Section 54957). *(Removed)*

The Board returned to open session at 5:00 PM.

**ITEM NO. 7:        REPORT OF ACTION TAKEN (IF ANY) IN CLOSED SESSION:**

The following was orally reported on closed session Item 6A(2):

- No reportable action was taken.

**ITEM NO. 8:        ADJOURN:**

There being no further business, the meeting was adjourned at 5:02 PM.