

**MINUTES  
LASSEN MUNICIPAL UTILITY DISTRICT  
SPECIAL BOARD MEETING  
AUGUST 9, 2016  
3:00 P.M.**

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**APPROVED  
BOARD MEETING  
DATE 8/23/16** 

**ITEM NO. 1: CALL TO ORDER, FLAG SALUTE AND ROLL CALL:**

The meeting of the Lassen Municipal Utility District was called to order at 3:00 PM by President Nagel.

Director Vial – absent  
Director Bowden – present  
Director Nagel – present  
Director Urionaguena – absent  
Director Dow – present

Also Present: General Manager Doug Smith, Assistant General Manager Brian Beem, Electric Operations Manager Cort Cortez, General Counsel Eugene Chittock, Public Relations Manager Theresa Phillips, IT Manager Nick Dominguez, Senior Accountant Cady Schroeder, GIS/Staking Technician Tim Henry, Administrative Assistant Chris Yarbrough and Administrative Services Manager/Board Secretary Karen Rollings.

Also in Attendance: Patrick Mealoy w/Strategic Resource Advisors

**ITEM NO. 2: APPROVAL OF AGENDA:**

- Director Dow made a motion to approve the agenda. Director Bowden seconded the motion.

Motion passed unanimously by consent.

**ITEM NO. 3: INVITATION FOR PUBLIC COMMENT:**

*[President Nagel opened the floor for public comment after pointing out the Rules for Public Comment.]*

- None.

**ITEM NO. 4: STAFF MEMBERS' REPORTS:**

- None.

**ITEM NO. 5: CRITICAL STATUS OF HONEY LAKE POWER BIOMASS PLANT:**

HLP can operate at reduced capacity through October, but unsure after that. 5 MW PPA x 6 months @ \$85/MW would solve about 25% of HLP's problem in the short term. State's Bio-Ram subsidy may be a long term solution.

- Director Dow made a motion to authorize the General Manager to negotiate a Power Purchase Agreement within the parameters discussed, including leveraging the current Islanding Agreement, the Solar PPA and the rate of the PPA. Director Bowden seconded the motion.

Motion passed unanimously.

**ITEM NO. 6: EMERGENCY REPAIRS/EXPENSES FOR HAMILTON MOUNTAIN LINE:**

- Director Bowden made a motion to authorize the General Manager to approve reasonable expenses for emergency repairs to the line. Director Dow seconded the motion.

Motion passed unanimously.

**ITEM NO. 7: EXPIRING US BANK STANDBY LETTER OF CREDIT FOR WAPA:**

- Director Bowden made a motion to authorize the General Manager to establish a Trust Account to be held by WAPA to replace the US Bank Standby Letter of Credit. Director Dow seconded the motion.

Motion passed unanimously.

**ITEM NO. 8: FUTURE BOARD MEETING SCHEDULE:**

- **Regular Board Meeting** ~ Tuesday, August 23, 2016, at 5:30 PM in the LMUD Board Room located at 65 S. Roop Street, Susanville, CA.

**ITEM NO. 9: ACTION TAKEN (IF ANY) IN CLOSED SESSION:**

- None.

**ITEM NO. 10: ADJOURN:**

There being no further business, the meeting was adjourned at 3:50 PM.