

**MINUTES
LASSEN MUNICIPAL UTILITY DISTRICT
SPECIAL BOARD MEETING
AUGUST 18, 2015
5:30 P.M.**

ITEM NO. 1: CALL TO ORDER, FLAG SALUTE AND ROLL CALL:

The meeting of the Lassen Municipal Utility District was called to order at 5:30 PM by President Vial.

Director Nagel – present
Director Bowden – present
Director Vial – present
Director Urionaguena – present
Director Dow – present

Also Present: General Manager Bill Stewart, Assistant General Manager Doug Smith, Electric Operations Manager Cort Cortez, General Counsel Eugene Chittock, Energy Services Manager Theresa Phillips, IT Operations Technician Nick Dominguez, Senior CSR JoAnn Villalovos and Executive Assistant/Board Secretary Karen Rollings.

ITEM NO. 2: APPROVAL OF AGENDA:

- Director Bowden made a motion to approve the agenda as amended. Director Dow seconded the motion.

Motion passed unanimously by consent.

ITEM NO. 3: INVITATION FOR PUBLIC COMMENT:

[President Vial opened the floor for public comment after pointing out the Rules for Public Comment.]

- None.

ITEM NO. 4: STAFF MEMBERS' REPORTS:

- Energy Services Manager Phillips reminded the Board about the Customer Appreciation BBQ on September 10.
- Energy Services Manager Phillips also reminded the Board that we are coming to the end of the free Ag Pump Testing program. We only had one person take advantage of the program this year, so she is looking into developing a new program to assist with pump efficiency.

ITEM NO. 5: BOARD MEMBERS' REPORTS:

- None.

ITEM NO. 6: MINUTES FROM THE JULY 28, 2015 REGULAR BOARD MEETING:

- Director Bowden made a motion to approve the minutes as submitted. Director Nagel seconded the motion.

Motion passed unanimously by consent.

ITEM NO. 7: ACCOUNTING & FINANCE MANAGER REPORTS:

- General Manager Stewart reported on the Cash Position Report at 7/31/15 and the Check Register from 7/22/15 through 8/17/15.

ITEM NO. 8: REPORT FROM GENERAL MANAGER:

Meetings Attended:

- General Manager Stewart, Assistant General Manager Smith, Electric Operations Manager Cortez and Consultant Dave Folce attended a meeting with NV Energy and Duke American Transmission (“DATC”) – DATC is very interested in the Viewland project and is working on a proposal to help fund the project – they plan to attend the LMUD September Board meeting with a funding proposal.
- General Manager Stewart and Assistant General Manager Smith attended a meeting at WAPA with Subhash Paluru and Mark Gabriel to update them on the Viewland and 230 kV Line projects. TIP financing may be more flexible and terms longer than 10 years may be available.

Upcoming Meetings:

- General Manager Stewart, Assistant General Manager Smith and Director Dow plan to attend the UAMPS Member Conference in August.
- More meetings to be held with NV Energy and DATC – dates still TBD.

Updates on Major Ongoing Projects:

- HL Solar Project ~ General Manager Stewart and Assistant General Manager Smith met with Hugh Smith – their interest in the Viewland project is growing and Greenleaf staff may attend LMUD’s September Board meeting.
- The Board asked General Counsel to look into available options to renegotiate the contract with Greenleaf.

ITEM NO. 9: REPORT FROM ELECTRIC OPERATIONS MANAGER:

Outage Report:

- A fire on Richmond Road caused an approximate 90-minute outage in early August.

Updates on Major Ongoing Projects:

- Viewland Substation ~ nothing new.

ITEM NO. 10: UPDATED SICK LEAVE POLICY TO COMPLY WITH NEW CALIFORNIA LAW:

- Director Dow made a motion to adopt the policy once the minor typos are corrected. Director Bowden seconded the motion.

A call for the vote was as follows:

- Director Nagel – aye
- Director Bowden – aye
- Director Vial – aye
- Director Urionaguena - aye
- Director Dow – aye

Motion passed unanimously.

ITEM NO. 11: FUTURE BOARD MEETING SCHEDULE:

- **Regular Board Meeting ~** Tuesday, September 22, 2015, at 5:30 PM in the LMUD Board Room located at 65 S. Roop Street, Susanville, CA.

ITEM NO. 12: ADJOURN:

There being no further business, the meeting was adjourned at 6:17 PM.