

**MINUTES
LASSEN MUNICIPAL UTILITY DISTRICT
REGULAR BOARD MEETING
OCTOBER 27, 2015
5:30 P.M.**

ITEM NO. 1: CALL TO ORDER, FLAG SALUTE AND ROLL CALL:

The meeting of the Lassen Municipal Utility District was called to order at 5:30 PM by President Vial.

Director Nagel – present
Director Bowden – present
Director Vial – present
Director Urionaguena – present
Director Dow – present

Also Present: General Manager Bill Stewart, Assistant General Manager Doug Smith, Electric Operations Manager Cort Cortez, General Counsel Eugene Chittock, Energy Services Manager Theresa Phillips, IT Operations Technician Nick Dominguez, Accounting Technician Cady Schroeder, Senior CSR JoAnn Villalovos and Executive Assistant/Board Secretary Karen Rollings.

ITEM NO. 2: APPROVAL OF AGENDA:

- Director Dow made a motion to approve the agenda. Director Bowden seconded the motion.

Motion passed unanimously by consent.

ITEM NO. 3: INVITATION FOR PUBLIC COMMENT:

[President Vial opened the floor for public comment after pointing out the Rules for Public Comment.]

- None.

ITEM NO. 4: STAFF MEMBERS' REPORTS:

- None.

ITEM NO. 5: BOARD MEMBERS' REPORTS:

- None.

ITEM NO. 6: MINUTES FROM THE SEPTEMBER 22, 2015 REGULAR BOARD MEETING:

- Director Bowden made a motion to approve the minutes as submitted. Director Urionaguena seconded the motion.

Motion passed unanimously by consent.

ITEM NO. 7: ACCOUNTING & FINANCE MANAGER REPORTS:

- General Manager Stewart reported on the Cash Position Report at 9/30/15 and the Check Register from 9/21/15 through 10/13/15.

ITEM NO. 8: REPORT FROM GENERAL MANAGER:

- Jeanne Haas from WAPA notified us that LMUD will receive an additional 0.10829% of Base Resource beginning 1/1/2015.

Meetings Attended:

- General Manager Stewart, Assistant General Manager Smith, Energy Services Manager and Executive Assistant Karen Rollings attended a meeting with Randy Howard, GM at NCPA, re services/membership possibilities.
 - Randy said the RPS Rulemaking is almost complete at the CEC – he believes there will be penalties at end of 2014-2016 period for non-compliance.

Upcoming Meetings:

- General Manager Stewart and Assistant General Manager Smith plan to contact WAPA to discuss RPS obligations and potential solutions.

ITEM NO. 9: REPORT FROM ASSISTANT GENERAL MANAGER:

- We hope to have a proposal for outside accounting services at the November meeting.

ITEM NO. 10: REPORT FROM ELECTRIC OPERATIONS MANAGER:

Outage Report:

- No major outages.

Updates on Major Ongoing Projects:

- Viewland Substation ~ Plan of Development resubmitted to BLM with a few minor changes. Meeting scheduled 11/12/15 with LMUD, NV Energy, Navigant & BLM and possible site visit.
- Upgrades on Shaffer Mountain are complete – 60 poles were redone and project was completed quicker than expected and came in under budget.
- Crews patrolled every mile of our lines in preparation for winter and fixed a few minor problems that were discovered.

ITEM NO. 11: BIDS FOR TWACS EAGLE LAKE AREA METER UPGRADE PROJECT:

- Director Bowden made a motion to authorize the General Manager to execute the bid from GenPac as recommended by staff. Director Vial seconded the motion.

A call for the vote was as follows:

- Director Nagel – aye
- Director Bowden – aye
- Director Vial – aye
- Director Urionaguena - aye
- Director Dow – aye

Motion passed unanimously.

ITEM NO. 12: QUARTERLY REVIEW OF THE DISTRICT'S KWH CHARGE AS DETERMINED BY THE POWER & DELIVERY COST ANALYSIS ("PDCA") WORKSHEET (AS OF 6/30/15):

- Director Bowden made a motion to approve the worksheet with a 1/2-cent (\$.005) increase. Director Nagel seconded the motion.
- The Board feels that a review of LMUD's Facility Charges may be needed.

ITEM NO. 13: FUTURE BOARD MEETING SCHEDULE:

- **Regular Board Meeting** ~ Tuesday, November 24, 2015, at 5:30 PM in the LMUD Board Room located at 65 S. Roop Street, Susanville, CA.

ITEM NO. 14: ACTION TAKEN (IF ANY) IN CLOSED SESSION:

- No Closed Session held.

ITEM NO. 15: ADJOURN:

There being no further business, the meeting was adjourned at 6:53 PM.